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OCHR M81- 146

06 APR 1981

MEMORANDUM FOR: Director of Communications

FROM:

Chief, Human Resources Division, OC

SUBJECT:

Monthly Report for March 1981

1. AEB personnel are conducting a study on the feasibility of hiring Panel D and N annuitants for short-term employment. A composite listing of personnel who have retired since 1975 has been assembled for further review and screening. The list contains a number of promising candidates living in the immediate area who might be interested, providing remuneration can be made attractive. An authoritative interpretation of the regulations governing annuitant salaries is being obtained.

2. [redacted] hosted Trends and Highlights on 5 March. [redacted], D/CO, presented an overview of the Office for the participants. [redacted]

3. Basic TCS Class 2-81 began formal training on 2 March. This is the first running of the new 29-week program. There are 14 students in the class, seven of which are internal hires. [redacted]

6. [redacted] from the Staff Satellite Section briefed the SC-3 technician class on 4 March and showed slides of an actual installation. This feedback is essential to realistic training and [redacted] welcomes such briefings on future installations. [redacted]

WARNING NOTICE  
INTELLIGENCE SOURCES  
AND METHODS INVOLVED

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25X1 SUBJECT: Monthly Report for March 1981 [ ]

25X1 7. A telepouch providing guidelines for promotion below and to the full performance level was prepared and has been sent to all Area Chiefs; coordination was obtained from Headquarters Division Chiefs, DDA and OPPPM. [ ]

25X1 8. The Deputy Director for Administration, Mr. Max Hugel, and the Director of Communications toured the [ ] facility on 12 March. [ ]

25X1 9. [ ] OMS representatives, toured ESD on Wednesday, 11 March. A long-standing requirement for an OC oriented Alcohol and Drug Abuse video presentation stimulated the visit. [ ]

25X1 10. OC representatives have attended a number of meetings with representatives from OMS, OS, and OPPPM to firm up procedures and logistical support for a number of recruiting trips taking place in the near future. We anticipate that the Recruiting Team will make its first trip, to Philadelphia, on 3 April, to begin on-the-spot processing and hiring of applicants. The field recruiting staff will be administering preliminary tests to applicants to screen out those who are not qualified for technical or other reasons. The Recruiting Team, consisting of an OC tester/interviewer, an OC/PERS administrator, an OS polygraph technician, and an OMS medical administrator, will then arrive to complete testing, interviewing, and hiring as applicable. [ ]

25X1 11. OC personnel who responded to old vacancy notices or who have requested that their files be shopped for other Agency component's review include: one UES, four Panel D and seven Panel N personnel. Formal correspondence has been received requesting release of the UES person, one Panel D and three Panel N individuals. Our response in each of these instances was release in late 1981 or early 1982. However, in view of the vacancy notice system revival, we will apparently have to release all personnel accepted by other components within six weeks of acceptance notifications. [ ]

25X1 12. All personnel occupying Panel G positions have opted to change their Career Cognizance to MCG. [ ]

25X1 13. OTD instructor [ ] reports the SC-3 training in [ ] is progressing satisfactorily despite some hardware problems and a power failure which caused some concern. They have requested permission to activate the terminal on 05 April [ ]

[ ]

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25X1 SUBJECT; Monthly Report for March 1981

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